



केन्द्रीय विद्यालय संगठन
Kendriya Vidyalaya Sangathan
संभागीय कार्यालय / REGIONAL OFFICE
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एफ.32098 / प्रशा. / शिकायत / 2013 / के.वि.एस. / गुड़गाँव संभाग

दिनांक: 04.12.2015

E.mail

The Principal
All Kendriya Vidyalaya
Gurgaon Region

**Subject: Monthly Redressal of grievances through Grievance Redressal
Day/शिकायत निवारण दिवस.**

Madam/Sir,

I am to refer to KVS(HQ) letter No. F.11014-1/2015-KVS/(Adm-I)/Part dated 21.10.2015 on the above cited subject and to state that various grievances of teachers, staff and Principals (**working and retired**) have taken glaring forms because they could not be redressed at the appropriate stage and time by the competent authority. Timely non-redressal of grievances results in dis-satisfaction among the employees and also increases court cases, which cost heavily on financial front as well as wastage of valuable time of the officers at higher level.

Hence, with a view to promote the effectiveness of work culture in enhancing satisfaction level amongst the employees, it has been decided to monitor the grievances of employees of KVS (working and retired) **at K.V.S. (Regional Office) Gurgaon by observing every 2nd Saturday from 11:00 A.M. to 4:00 P.M. as "शिकायत निवारण दिवस"** and for this purpose all the Principal under Gurgaon Region are hereby directed to give wide publicity in this regard among all the working and retired staff members of KVS and also display a copy of the same on the notice board as well as on the Vidyalaya website.

Grievance for transfer is not included.

This letter is being circulated through E.Mail only.

Yours faithfully,

(C. Mani)

Deputy Commissioner

Copy to:

1. The Joint Commissioner (Pers.), with reference to circular letter dated 21.10.2015 for kind information.
2. President/Secretary recognized KVS Staff Associations.
3. The Administrative Officer, KVS(RO) Gurgaon – with the request to circulate among all the staff members of Regional Office including on temporary deputation.

Deputy Commissioner